



UWEZO FUND OVERSIGHT BOARD SECRETARIAT

Ref: MDP/1/133

Date: 2nd April 2014

Mr. Yusuf Mbuno
Ag. Chief Executive Officer
Constituencies Development Fund

Dear Sir,

RE: FURTHER GUIDELINES ON THE OPERATIONALIZATION OF UWEZO FUND COMMITTEES

Further to our previous communications concerning Uwezo Fund Operationalization, we wish to advise as follows:

1. Each Constituency Uwezo Fund Management Committee (CUFMC) to have a box clearly marked "**Application for Uwezo Fund Box**" ready and placed in an accessible place by the public;
2. The CUFMCs to elect Chairpersons and names of the elected chair submitted with Committee minutes duly signed and send to: -

**The Chief Executive Officer
Uwezo Fund Oversight Board
Lornho Building, 16th Floor
P O Box 42009-00100
NAIROBI**

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**The Chief Executive Officer,
Constituencies Development Fund
NAIROBI**

3. Each gazetted CUFMC (copy attached) to identify and minute the bank and branch to open the following three Uwezo Fund Accounts:
 - (i) Uwezo Fund main Account
 - (ii) Uwezo Fund Administration account
 - (iii) Uwezo Fund loan repayment account