REPUBLIC OF KENYA

UWEZO FUND OVERSIGHT BOARD

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UWEZO WEZESHA MAJUU GROUP LOAN APPLICATION FORM

*This form is to be completed in Triplicate, **(Original** to be sent to Uwezo Fund, and **copies** to Ministry of Labour and Social Protection, State Department for Labour and skills Development and one to be retained by the group)*

1. GROUP INFORMATION
(a) GROUP DATA

Group name: .....

Date of Registration.....

Reg. No./Serial/No.....

(b) LOCATION OF THE GROUP

Constituency:..... County:.....

Ward:.....Location:.....Sub-location:.....

(c) CLUSTER CATEGORY
i) Groups clustered by Geographical location

☐ Constituency.....

☐ County.....

ii) Groups clustered by Country of Destination

- ☐ Middle East……Country……
- ☐ Europe Cluster……..Country……..
- ☐ North America……..State……
- ☐ Asia……..Country……..

iii) Groups clustered by Industry
(Tick where applicable and specify the area of specialization)

- ☐ Healthcare and Caregiving……
- ☐ Construction and Engineering ……..
- ☐ Hospitality and Tourism ……
- ☐ Information Technology……..
- ☐ Manufacturing and Industrial Work…….
- ☐ Agriculture and Agribusiness …….
- ☐ Professional and specialists…….

2. MEMBERSHIP PROFILE

Gender	**No. of Members**	**Members with disability**
Male		
Female		
Total		

3. BRIEF BACKGROUND OF THE GROUP

(i) Purpose/Objective …….

(iii) Proposed activities…….

4. INDIVIDUAL MEMBERS OF THE GROUP

S/No.	**Member Name**	**ID No. &Pass-port No.**	**Mobile Phone Number**	**Sub-location of the Member**
1.				
2.				
3.				
4.				
5.				

5. AMOUNT OF LOAN APPLIED FOR

(i) Total Loan Applied for Kshs……

S/No.	Member Name	Loan Purpose(e.g. Air ticket, Visa application, maintenance expenses)	Amount (Kshs.)	Signature
1.				
2.				
3.				
4.				
5.				
	Grand Total			

6. LOAN TERMS & CONDITIONS BEFORE DISBURSEMENT

We, the undersigned, being the members of…….. group, hereby commit the group jointly and severally to repay KShs…….. being the total loan amount disbursed as per terms and conditions listed below:

(i) Repayment period shall be a maximum of six (6) months.
(ii) Grace period of not more than one (1) month.
(iii) Repayment shall be through check off, standing order, or direct deposit into the Fund's account.
(iv) The loan shall be charged 8% administration fee of loan approved deductible upfront.

7. GROUP BANK ACCOUNT DETAILS

(i) Bank name……

(ii) Bank Account name……

(iii) Branch name……

(iv) Bank Account No……

NB: At least five applicants to be signatories

8. MEMBERS GUARANTEE AND COMMITMENT TO LOAN REPAYMENT (MANDATORY)

We the undersigned hereby:

(i) Confirm that we are members of……..group,

(ii) Declare that the information provided herein is true to the best of our knowledge,

(iii) We further authorize Uwezo Fund to verify the information and reference provided here-in,

(iii) We agree that jointly and severally we are liable for repayment of the loan,

(v) In the event of default, we shall be subjected to the terms and conditions of this loan, and

(iv) We shall not be eligible for additional loans until the amount in default has been cleared in full.

S/No.	Member Name	ID. NO& Passport No.	Mobile phone number	Signature
1.				
2.				
3.				
4.				
5.				

10. FOR OFFICIAL USE
Recommendation

Recommended……..

Declined……

Reasons for de-
cline……
……..

Loan Officer…… Signature…… Date……

11. CHECK LIST OF COPIES OF DOCUMENTS ATTACHED

- ☐ Certified copy of Registration Certificate
- ☐ Evidence of Bank account in the name of group
- ☐ Evidence of Bank account for individual members of the group
- ☐ Copies of IDs of All members
- ☐ Copy of the Employment Contract certified by NEA
- ☐ Copies of valid Kenyan passport of all members

REPUBLIC OF KENYA

Ministry of Cooperatives and Micro, Small and Medium Enterprises Development

UWEZO WEZESHA MAJUU INDIVIDUAL LOAN APPLICATION FORM

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1. INDIVIDUAL INFORMATION

Applicant Name:……..

Gender:

- ☐ Male
- ☐ Female

I.D Number:…… Passport Number: ……..

Date of Birth:……

KRA PIN number:……

Mobile Phone number:……

Level of Education:……..

Email address:.....

P. O. Box:..... Code:..... Town:.....

Number of Dependants:.....

2. LOCATION

Constituency: ..... County: .....

Ward..... Location:..... Sub-location.....

3.	**NEXT OF KIN DETAILS**		
	Name		
	ID number:	Postal Address: Town: Code:	
	KRA PIN No.	Email:	
	Relationship:	Mobile Phone No.	Gender:M/F:
	Physical address		

4.	**Recruitment Details**	
	Name of Local Recruitment Agent	
	Agent Numer (NEA)	
	Employer Abroad	
	Country of Destination	

4.	**Recruitment Details**	
	Nature of Work	
	Duration/Tenure of Work	
	Monthly Remuneration (Gross)	

5. BUDGET BREAKDOWN FOR LOAN REQUESTED

S/NO.	ITEMS/PARTICULARS	AMOUNT (KSHS.)
1.		
2.		
3.		
4.		
5.		
	Grand Total	

6. BANK ACCOUNT DETAILS		
Bank Name:	Account No.:	Branch Name
.....	.....	.....

7. CREDIT HISTORY

Have you ever applied for loan before? Yes/No ( ) If yes provide the following details					
Name of	Date applied	Amount	Duration of	Monthly in-	Outstanding

lender		loaned	Loan	stalment	amount

8. TO BE SIGNED BY THE APPLICANT		
Name:	Signature:	Date:
……..	……..	……

9. FOR OFFICIAL USE ONLY		
Recommendation:		
Recommended……..		
Declined……		
Reasons for de-cline…… ……		
Loan Officer:	**Signature:**	**Date:**
……	**……**	**……**